



GOVERNMENT OF BERMUDA

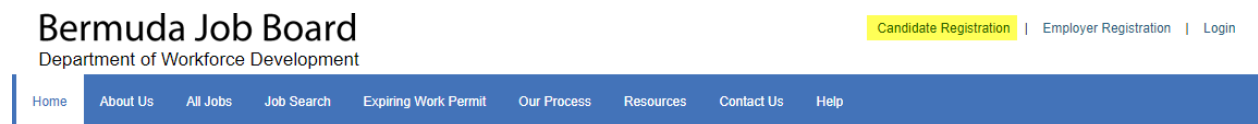
Ministry of Education and Department of Workforce Development

## The Department of Workforce Development Invites Bermudian College and University Students To Register and Apply for the Summer Employment Programme

This is a paid internship that will be hosted from June 2018 to August 2018. Successful interns can expect to gain well-rounded career exposure with practical hands-on-experience in Government, Private and Non- Profit Sectors. Internship applicants must **hold Bermudian status** and **be enrolled full-time at an accredited college or university with a minimum GPA of 2.50**.

*Applications will open on [www.bermudajobboard.bm](http://www.bermudajobboard.bm) from January 15, 2018 to February 28, 2018.*

- **To Register on the Bermuda Job Board** – go to [www.bermudajobboard.bm](http://www.bermudajobboard.bm) and select ‘Candidate Registration’



- Begin completing the profile page with all personal details
  - Under the ‘**Current Job Status**’ field select ‘**Looking for Summer Student Position.**’

Current Job Status \*

-- Select Response --

-- Select Response --

Underemployed

Unemployed

Career Change

Looking For Summer Student Position

Seeking Alternative Employment

- **Complete** the registration form
- Select ‘**Signup**’.
- You will receive a confirmation email that will prompt you to **Click on ‘Activate Your Account’**. Click on that link to proceed.
- Follow the prompts, and **Login**, using the password you set during registration.
- Proceed to ‘**My Record**’, select ‘**Manage My Record**’, and complete your profile.



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Now you are ready to **apply** to the Summer Employment Programme.

- **To Apply** – From the left side menu, under Search, select ‘**Job Search**’ and search for the job titled: ‘**Summer Employment Programme**’, from the Employer ‘**Department of Workforce Development**’
- **Click on the job and read the job information and requirements carefully.**
- Select ‘**Apply Now**’ and follow the instructions to complete the information.
- Click ‘**Submit**’ when ready to submit your application.
- Once your application has been received, you will receive a confirmation of your submission. This email will be sent to the email address you used when creating your profile on [www.bermudajobboard.bm](http://www.bermudajobboard.bm)

Returning Summer 2017 participants only need to submit verification of full-time enrollment, transcripts and a current resume.

To obtain additional information, phone 297-7714 or email [sepinfo@gov.bm](mailto:sepinfo@gov.bm)

***Closing Date: February 28, 2018***